Software

Other software is available for self-service use at San Diego County Library branches. Each branch has public-use computers with Microsoft Office 2000, which includes:

- Word
- PowerPoint
- Publisher
- Excel
- Access

Printing

All SDCL branches have LaserJet printers— both black & white and color. A fee is charged for each page printed.

Downloading and Saving

Documents created on or accessed on the SDCL public-use computers may be saved onto floppy disk, CD, or usbflashdrive.

Customers are responsible for providing their own diskettes, CDs, or usbflashdrives and ensuring these are in good operating order. SDCL is not responsible for damaged or non-working diskettes, CDs, or usbflashdrives..

Computer Assistance

The SDCL public-use Internet computers are provided for your self-service use. SDCL staff may be available to offer searching suggestions and answer simple operational questions.

Some SDCL branches have volunteer computer docents or computer classes. Your local SDCL branch will be able to provide you with more information regarding availability.

San Diego County Library Public Computer Services

Libraries Change Lives

www.sdcl.org

Computer Resources

The 32 branches of the San Diego County Library (SDCL) provide computer work stations as a means to access the Library's online catalog and to enhance the collection with commercial subscription resources including online magazines, newspapers, and encyclopedias. SDCL also provides self-service workstations for accessing the Internet and Microsoft Office.

Online Catalog and Databases

SDCL's online catalog provides the ability to browse the Library's vast collection. Logging-on in the Library or from home, customers can request or renew books, DVD's, CD's, audio books, CD-ROMs, and more.

SDCL also has enhanced the collection with online resources such as magazines, news-papers, business directories, encyclopedias, and career information.

The SDCL online catalog system supports the following browsers/versions:

- Internet Explorer 6.0+ for Windows
- Internet Explorer 5.0+ for Macintosh
- Mozilla 1.0+
- Mozilla Camino for Macintosh
- Mozilla Firefox 0.8+
- Netscape Navigator 6.1+
- Opera 7.0+
- Safari for Macintosh

Internet

Each SDCL branch has designated public-use computers with free Internet access. Microsoft Internet Explorer is the browser.

For security and support reasons, SDCL is not able to provide all Internet plug-ins. The following are available on SDCL Internet computers:

- Adobe Acrobat
- Microsoft Media Player
- RealOne
- Flash
- QuickTime
- Shockwave

Filtering

Every Internet computer is installed with Websense—a commercially produced Internet filtering software. Websense is set to block the categories "Adult Content/Nudity/Sex". The staff of Websense determines which sites fall into a particular category.
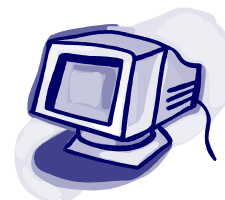
Given the nature of how information and sites become accessible through the Internet, San Diego County Library cannot and does not guarantee that the Websense filter will block all inappropriate adult material.

Children and Computer Use

All SDCL customers under the age of 18 must have a parent's or guardian's permission to use the Internet in all San Diego County Library branches. Parents or guardians of minor children—not the San Diego County Library—are solely responsible for their child's use of the Internet at the Library.

Parents must read and sign the *Internet Parental Consent Form* to authorize their children under the age of 18 to use the Internet. Children under the age of 18 must sign the "Responsible User" statement at the bottom of the *Internet Parental Consent Form*. This form must be completed and signed by both parent and child in the library.

If a child does not have an *Internet Parental Consent Form* on file with SDCL, and the child has not brought his/her library card displaying the "SDCL Net" sticker with them to the Library, the parent must accompany the child on the *same* Internet workstation, if they wish their child to use the Internet.

General Information

San Diego County Library computers run on the Windows 2000 operating system and are networked on a high-speed digital infrastructure.

Because of security issues and other constraints of a very public environment, SDCL customers should not have the expectation that computers used in the library have all the same functionality and features as in the home, school, or business environment. For these reasons, library customers may not be able to access some web sites (particularly secured websites) or some email accounts.